

PRINCIPALS MONTHLY REPORT

SCHOOL	Holiday Park Elementary School
NAME	Fran Sciuolo
MONTH	May 4, 2014 – June 6, 2014
FIRE DRILL	June 3, 2014
# of Formal Observations	1
# of Walkthroughs	15

ACADEMIC REPORT: *curriculum, instruction, & assessment*

1. Implemented schedule and completion of K – 6 reading, math, cold read writing spring benchmark.
2. Data review, instructional planning with Spring benchmark data. Grade level data meetings complete.
3. Review of strengths / weaknesses / areas to improve upon grade level instructional improvement plans.
4. Conducted end of year final evaluation / feedback meetings with all building teachers / several staff members.
5. Facilitated / completed PVAAS grade 4 – 6 roster verification. Submitted to district administrator.
6. Facilitated 5/20 districts In-Service Day with grades 5 and 6 on various instructional areas.
7. Constructed and facilitated 6/6 building level In-Service Day agenda on various instructional areas.
8. Help facilitate / construct 2014 STEAM Grant proposal of which was awarded \$20,000.
9. Aligned end of year school building closing procedures and follow up in areas of need.
10. Oversight of new Envision Math resource and ordering for grades 3 – 6.
11. Conducted final Tier 2 data review and debrief of RTII system and expectation for 2014 – 2015
12. Directed learning support to communicate 2014 – 2015 IEP information to classroom teachers.
13. Completed 2014 – 2015 tentative classroom rosters with teacher feedback / driven by academic data.
14. Facilitated spring kindergarten parent orientation and kindergarten screening day.
15. Facilitated district science chair faculty meeting and ESL professional development.
16. Communicated with parents on various questions/concern regarding school matters.
17. Attended as LEA for various IEP team meetings.
18. Continued student recognition of work ethic and positive school attitude.

EVENTS / PROGRAMS: student activities, etc.

1. 5 / 6 – District Education Committee Meeting
2. 5/7 – ESL quarterly meeting
3. 5/9 – Carnegie Science Center assembly
4. 5/12 – Severe Weather Drill
5. 5/14 – HP Band Concert
6. 5/15 – 5/19 – HP Field Day
7. 5/22 – HP Kindergarten Orientation
8. 5/27 – HP Kindergarten Screening
9. 5/28 – HP Reading-Math Kickball game
10. 6/3 – CHAMPS Assembly
11. 6/3 – District Education Committee Meeting
12. 6/5 – 6th Grade Recognition

GENERAL INFORMATION

1. **Holiday Park Elementary School Webpage.** Please visit for updated school highlights www.pbsd.k12.pa.us